

Travel Approval Form

Department: JP # 3

Event Name: TJCTC FY_25 JUSTICE OF THE PEACE
CONFERENCE

Location: LUBBOCK, TEXAS

Event Dates: JUNE 1-4, 2025

Purpose: Required Continuing Education/Certification
 Job Training
 Other: _____

Name of Attendees:

Judge Andrew Nolan

Court Decision: <small>This section to be completed by County Judge's Office</small>
 10-28-2024

Required Documents Checklist:

**** Same-Day Travel - Commissioners Court Approval is not required ****

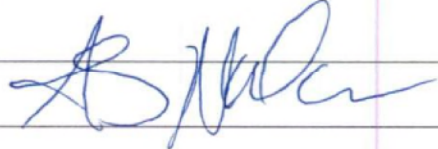
Overnight Travel

- Travel Approval Form
- Registration Information or Confirmation
- Itinerary, Agenda, or Breakdown
- Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:





Conference Name: 20 Hour Justice of the Peace Seminar - Lubbock
 Location: Overton Hotel Lubbock
 Conference Dates: 01 Jun 2025 - 04 Jun 2025
 Client: Texas Justice Court Training Center
 Participant Name: Andrew Nolan

This conference awards a maximum of 10.0 CEUs.

Selected Sessions

Participant Andrew Nolan is registered in the following sessions as of Oct 8, 2024 10:35:47 AM

Session	Tracks	Location	Date	Time
Building Bridges: Courts & the Community		Overton Hotel & Conference Center	02 Jun 2025	08:00 AM - 10
Centers of Excellence Program		Overton Hotel & Conference Center	02 Jun 2025	10:00 AM - 11
An Interview on Judicial Ethics		Overton Hotel & Conference Center	02 Jun 2025	11:00 AM - 12
Southern Hospitality 2.0		Overton Hotel & Conference Center	02 Jun 2025	01:00 PM - 02
De-Mystifying the Media		Overton Hotel & Conference Center	02 Jun 2025	02:00 PM - 03
Looking Good: Avoiding Common Mistakes		Overton Hotel & Conference Center	02 Jun 2025	03:00 PM - 05
Rowdy Receivership and Exciting Exempt Property		Overton Hotel & Conference Center	03 Jun 2025	08:00 AM - 10
Criminal Procedure Scenarios		Overton Hotel & Conference Center	03 Jun 2025	10:00 AM - 12
Civil Evidence: Guidelines and Best Practices		Overton Hotel & Conference Center	03 Jun 2025	01:00 PM - 02
Don't Skip this Class - Truancy Solutions		Overton Hotel & Conference Center	03 Jun 2025	02:00 PM - 03
Squatters & Landlord/Tenant Relationships		Overton Hotel & Conference Center	03 Jun 2025	03:00 PM - 05

Session	Tracks	Location	Date	Time
Children in the Courts: Diversions and Supporting Success		Overton Hotel & Conference Center	04 Jun 2025	08:00 AM - 10:00 AM
Artificial Intelligence and the Future of Courts		Overton Hotel & Conference Center	04 Jun 2025	10:00 AM - 12:00 PM



Justice of the Peace

Conferences

Registration and Overhead Assessment Fees

- \$150 (20 hours)
- \$75 (10 hours)

Lodging Fees for Single Occupancy

- \$60 per night (\$180 total)

Galveston (20-Hour) - San Luis Resort

- *December 1-4, 2024*

Corpus Christi (20-Hour) - Omni Corpus Christi

- *January 12-15, 2025*

Austin (10-Hour) - Austin Doubletree

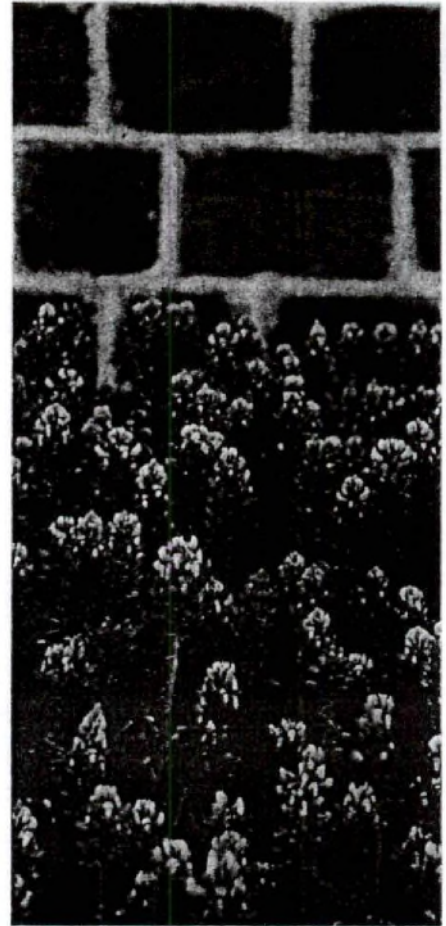
- *March 2-4, 2025*
 - *JPCA Day at the Capitol on March 4th after the conference concludes*

DFW (20-Hour) - Embassy Suites DFW North

- *March 23-26, 2025*

Lubbock (20-Hour) - Overton Lubbock

- *June 1-4, 2025*



Scan this QR code to see the Justice of the Peace course descriptions.

New Justice of the Peace Conferences

Registration and Overhead Assessment Fees

- \$300 due at Stage III

Lodging Fees for Single Occupancy

- \$60 a night

Stage I

Austin - Sonesta Bee Cave

- *December 8-12, 2024*

Stage II

Austin - Sonesta Bee Cave

- *January 26-30, 2025*

Stage III

Austin - Sonesta Bee Cave

- *April 1-4, 2025*

**Justice of the Peace
20-Hour Conference Agenda**

Day 1			
3 pm - 5 pm	Travel & Registration Only (no classes)		
Day 2			
8 am - 10 am	Building Bridges: Courts & The Community		
10 am - 11 am	Centers of Excellence Program		
11 am - 12 pm	An Interview on Judicial Ethics		
1 pm - 2 pm	Southern Hospitality 2.0		
2 pm - 3 pm	De-Mystifying the Media		
3 pm - 5 pm	Looking Good: Avoiding Common Mistakes		
Day 3			
8 am - 10 am	Handling Out-of-County Warrants	Rowdy Receiverships and Exciting Exempt Property	Eviction Scenarios
10 am - 12 pm	Dangerous Dogs & Cruelly Treated Animals	Criminal Procedure Scenarios	Debts and Disagreements: Civil Scenarios
1 pm - 2 pm	Civil Evidence: Guidelines and Best Practices	Mental Health Detention	Contempt
2 pm - 3 pm	Evidence in Criminal Cases	Don't Skip This Class - Truancy Solutions	Appeals in County Court
3 pm - 5 pm	Inquests: Death Investigations & Reporting	Decoding Precedent	Squatters and Landlord/Tenant Relationships
Day 4			
8 am - 10 am	Children in the Courts: Diversion and Supporting Success		
10 am - 12 pm	Artificial Intelligence and the Future of Courts		

Registration Packages

Welcome **Andrew Nolan** | [Logout](#)

Select a participant type to show available registration packages.

Justice of the Peace —

Conference Registration

[Session selection information](#)

If you selected a hotel room, your arrival date will be June 1st. If you did not, your arrival date will be June 2nd.

Registration will take place from 3:00 – 5:00 p.m. on Sunday June 1, 2025, and also 7:00 – 8:00 a.m. on Monday June 2, 2025. The program will begin at 8:00 a.m. on Monday June 2nd and go until 12:00 p.m. on Wednesday June 4th. Breakfast and lunch will be provided on June 2nd and 3rd and breakfast will be provided on June 4th.

Meals are for grant-funded seminar participants only. You will be on your own for dinner each night.

Other Helpful Information

CANCELLATIONS: If you cancel due to illness, you will receive a full refund. Please do not attend if you feel ill or have been exposed to someone with COVID-19.

For all other reasons, cancellations must be received 2 weeks before the date of event to receive a refund. You can cancel online through your TJCTC profile. Cancellations within 2 weeks of the event must be emailed to the Office Coordinator, Francisco Paredes, at fjp12@txstate.edu. TJCTC will not accept cancellations over the phone. Please allow 30 days to process the refund.

NO SHOWS: In fairness to all attendees, confirmed participants who do not attend their scheduled seminar or leave early are not eligible for a refund, unless they no show due to illness.

HANDOUTS: Handouts will be provided on TJCTC's website

Awards:

Academic Units	20.0
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The following add-ons are available for purchase with this package. You can choose which add-ons to purchase in a subsequent step.

[Hide this list.](#)

\$150.00

Lodging Fee Optional \$180.00

If you opted for a hotel room, TJCTC will book your hotel room night for 3 nights – checking in on Sunday June 1st and out on Wednesday June 4th. TJCTC will book your hotel room reservation two weeks prior to the event. **DO NOT CONTACT THE HOTEL TO BOOK YOUR RESERVATION.** For any reservation-related questions (additional room nights change in room type etc.) please contact the Office Coordinator Francisco Paredes at fjp12@txstate.edu. Requests for additional room nights outside the seminar dates are based upon availability and on your own for all charges. The contracted group rate is not guaranteed.

The room rate will be \$60.00 per night payable to Texas State University. You can pay this along with your registration fee as listed on your invoice. You will be responsible for any and all charges on extra nights outside of the seminar dates.

Hotel check-in time is 4:00 p.m. and check-out is at 11:00 a.m. All guests arriving before 4:00 p.m. will be accommodated as guestroom: become available. Luggage storage can be arranged for those arriving early when room: are unavailable, and for guests attending functions on departure day.



You are confirmed to attend the Justice of the Peace 20-Hour Seminar in Lubbock, TX at the Overton Hotel on June 1 – 4, 2025. Below is event information and details of your confirmed registration.

You may make changes to your registration in your TJCTC account two weeks prior to the event. Within two weeks, please email all changes to the Office Coordinator, Francisco Paredes, at fjp12@txstate.edu.

Location/Airport Transportation/Parking

DIRECTIONS: Individuals will be responsible for their own transportation to and from the hotel. Visit the Overton Hotel driving directions.

Address of the hotel is found below:

2322 Mac Davis Lane
Lubbock, TX 79401

PARKING: TJCTC will pay for self-parking.

Program Details

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Hotel Reservations

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